

Denver, CO Labor Guidelines

For Exhibits, Exhibitions, Displays and Trade Shows, Public & Private

To simplify show preparation, we are certain you will appreciate knowing in advance that labor will be required for certain aspects of your exhibit handling. To help you understand the show site work rules, we ask that you read the following:

Exhibit Labor

Union personnel has jurisdiction to provide carpentry work, installation and dismantling services, setting pipe/drape, handling furniture, floor coverings, hanging of signs and decorative materials from the ceiling, placement of signs and erecting platforms for exhibit purposes. Legitimate (full-time) employees of an exhibiting company can help install and dismantle. If full-time company personnel are utilized to set an exhibit, they should carry positive company identification, such as a medical identification card or payroll stub. This rule prohibits the utilization of workers hired from a non-union agency or company. No other outside help is permitted. Outside Union contractors can work for the exhibitor through the General Service Contractor.

Freight Handling

Union personnel has jurisdiction to load and unload all trucks, trailers and common and contract carriers as well as to handle empty crates and the operation of material handling equipment. It also has the jurisdiction to unload, uncrate, unskid, level, paint and assemble machinery and equipment as well as the reverse process.

T3 Expo has the responsibility to receive and handle all the exhibit materials and empty crates. It is T3's responsibility to manage docks and schedule vehicles for the smooth and efficient move-in/move-out of the trade show. Exhibitors may "hand-carry" material provided they do not use material handling equipment to assist them. When exhibitors choose to "hand-carry" material, they may not be permitted access to the loading dock/freight door areas, but can utilize entry through the front entrance to the exhibit hall. Hand-carried is defined as small cartons, packages or portable laptop computers that usually weigh less than 30 lbs.

Safety

Standing on chairs, tables, or other rental furniture is prohibited. This furniture is not engineered to support your standing weight. T3 Expo cannot be responsible for injuries or falls caused by the improper use of this furniture. If assistance is required in assembling your booth, labor can be ordered through T3 Expo by returning the Display Labor order form in this Exhibitor Service Kit in advance, or returning it on show site to T3 Expo's Service Desk.

Tipping

T3 Expo requests that exhibitors do not tip our employees. They are paid at an excellent wage scale denoting a professional status and we feel that tipping is not necessary; this applies to all employees. Any request for tipping should be brought to the attention of a T3 Expo representative at the Service Desk.